

ST. PETER'S COMMUNITY ARTS ACADEMY PLAN FOR IN-PERSON INSTRUCTION DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

SPCAA's reopening plan has been carefully considered to keep the safety of our students, instructors, and families at the forefront. The protocols that will be put into place include check-in procedures, health screening, social distancing, mask/face shield wearing, and increased attention to ongoing cleaning and disinfecting of spaces and equipment. The planning has been based on the guidelines set forth for by the *NYS Dept. of Health: Interim Guidance for In-Person Instruction at Pre-K to Grade 12 Schools during the Covid-19 Public Health Emergency*

[https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/Pre-K to Grade 12 Schools MasterGuidance.pdf](https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/Pre-K_to_Grade_12_Schools_MasterGuidance.pdf)

- SPCAA plans to open as scheduled for Wednesday, September 9.
- SPCAA anticipates that in-person numbers will be less than 50% for Fall 2020 which will allow us to follow and maintain guidelines set by the NYS Department of Health.
- Some studios may do in-person lessons, some studios may do virtual lessons, and some may be taking a hybrid approach as a means of keeping the balance of high-quality instruction and safety. We hope to continue in-person lessons as long as that safety can be maintained, with the understanding that at any point, instruction may go completely remote.
- Distance learning will be offered to individuals who prefer not to or are unable to return to in person instruction
- Distance learning plans for all studios are being developed if it becomes necessary to pause in person instruction during the school year.
- According to NYS, Dance studios/schools are to follow the same guidelines as sports/recreation re-opening
<https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/SportsAndRecreationMasterGuidance.pdf>

Arrival to Building and Outdoor Gatherings

- We ask that students arrive for their lesson with only one guardian and without siblings or other guests to reduce the number of individuals in the building. The student and guardian should wait outside the building until the teacher comes to greet and collect the Health Screening Assessment.
- All students and guardians will be required to have a temperature check and survey filled out upon arrival at each lesson. Arrival will take place outdoors, and parents/guardians who would ordinarily leave will remain present until the student has been cleared to attend the lesson that day. Staff will also be required to fill out a survey and have a temperate check before entering the building.

- Individuals with a temperature greater than 100.0°F will be denied entry into the facility. In addition, surveys (see below under Screening) will identify any need to not attend in-person lesson or be quarantined specific to CDC guidelines.
- All students, faculty, and guardians will be asked to use hand sanitizer upon arrival and when leaving.

Face Coverings

- All individuals (students, faculty, guardians, and otherwise) entering the building must wear face coverings. Acceptable face coverings for COVID-19 include but are not limited to cloth-based face coverings and surgical masks that cover both the mouth and nose. Face shields worn without other face coverings are not considered adequate protection or source control against COVID-19 but can be used in conjunction with a face covering.
- Individuals who cannot tolerate a face covering are required to use the remote lesson option.

Social Distancing

- Six foot distance between individuals of different households will be kept when possible, with the understanding that an instructor may need to be in closer to proximity for teaching and demonstration purposes. Singing and Dance have different requirements

Social Distancing for Choirs and Dance

Choir Program—

[https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/Pre-K to Grade 12 Schools MasterGuidance.pdf](https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/Pre-K_to_Grade_12_Schools_MasterGuidance.pdf) (pg. 10)

- Due to the nature of singing, SPCAA choirs plan to begin the year outside under tents, socially distanced 12 ft. with masks. As the weather turns, the choir program will then progress into a hybrid situation of remote and/or small groups indoors, 12 ft. apart and masked. After 30 minutes of singing the choristers will move to a different location so that the air can be cleared.

Dance Program--

<https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/SportsAndRecreationMasterGuidance.pdf> (pg. 5)

SPCAA's dance model will be hybrid. There will be a combination of Zoom classes and in-person classes will have no more than 6 students. Social distancing will be 8-10 ft. apart except when standing side by side in one line while allowing each group to complete the combination to the end of the room prior to the next group starting. The spacing at that point will be a minimum of 6 ft. Cleaning of barres and floors will occur in between classes with different personnel. There

will be increased ventilation with outdoor air to the greatest extent possible (e.g., opening windows and doors) while maintaining health and safety protocols.

Screening

- A health screening assessment (e.g. questionnaire, temperature check) will be completed upon arrival for all faculty, students, guardians, and volunteers and will assess (1) COVID-19 symptoms in past 14 days, (2) positive COVID-19 test in past 14 days, and/or (3) close contact with confirmed or suspected COVID-19 case in past 14 days. (4) Recent travel to a restricted area. Responses will be reviewed and documented
- Each instructor is responsible for collecting and reviewing the assessments.
- A person who screens positive for COVID-19 symptoms will not be allowed to enter the gathering place and will be sent home with instructions to contact their healthcare provider for assessment and/or testing.

Illness

- If a student or household member has any sign or symptom of any illness (COVID-19 or other illness), that student should not report to their in-person lesson. The student or guardian should communicate with the instructor and a virtual lesson will be held during the student's normally scheduled lesson time.

Travel

- If students or household members should travel to a state requiring a quarantine period, the student's lessons can be held virtually while quarantining.

Signage

- SPCAA will post signs throughout the building including bathrooms, hallways, and each classroom. Signs will be consistent with DOH COVID-19 signage regarding public health protections against COVID-19. Signage will be used to remind individuals to: (1) Stay home if they feel sick. (2) Cover their nose and mouth with an acceptable face covering. (3) Adhere to social distancing instructions. (4) Report symptoms of, or exposure to, COVID-19, and how they should do so. (5) Follow hand hygiene, and cleaning and disinfection guidelines. (6) Follow respiratory hygiene and cough etiquette.
- Bathrooms will have separate signage indicating procedures for each individual to use when using the bathroom

Common Areas

- Common areas such as hallways and stairs will have hand sanitizer stations set up for everyone's use. Hallways, stairs and the nursery will be not be used for waiting or congregating; and social distancing will be encouraged.
- We will adhere to hygiene, cleaning, and disinfection requirements as advised by the CDC and DOH. A cleaning log will be maintained, including the date, time, staff or faculty member responsible and scope of cleaning. Rehearsal/lesson space and restrooms will be cleaned daily (or more frequently if needed) at the beginning or end of the day and logged. We will provide

appropriate cleaning and disinfection supplies to faculty and staff for shared and frequently touched surfaces to be cleaned throughout the day. Cleaning will be done with registered disinfectants as identified by the Department of Environmental Conservation (DEC) list of products registered in New York State and identified by the EPA as effective against COVID-19.

- Bathrooms will be supplied with cleaning and disinfection supplies for individuals to use before/after each use.
- We will continue to provide receptacles around the facility for disposal of soiled items including paper towels and PPE.

Cleaning and Disinfection Following Suspected or Confirmed COVID-19 Case

- We will follow CDC guidelines if someone is suspected or confirmed to have COVID-19: close off areas used by the person who is suspected or confirmed to have COVID-19, open outside doors and windows to increase air circulation in the area, and wait 24 hours before we clean and disinfect. Cleaning service will clean and disinfect all areas used by the person suspected or confirmed to have COVID-19.
- We will consult the DOH's "Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure" for information on "close and proximate" contacts before we allow any students and staff to return to school.

Positive Test Results

- SPCAA will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual who has been on campus including students, faculty, staff, and visitors. In the case of an individual testing positive, we will support local health departments in tracing all contacts of the individual, in accordance with the protocols, training, and tools provided through the New York State Contact Tracing Program. Confidentiality must be maintained as required by federal and state law and regulations. SPCAA will cooperate with all state and local health department contact tracing, isolation, and quarantine efforts.
- Prior to an individual returning to campus they must procure documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution.

Communication

- We will have continuous communications with faculty, staff, visitors, parents and students regarding all COVID-19 guidance and safety protocol throughout the 2020-2021 academic year.